

Date of Publication: 25 September 2026

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Barbara Watkins (Chair), Nigel Offer (Vice Chair), Will Llewellyn, Helen Laurence, Karen Naylor, Peter Naylor, Brian Watkins, and Maureen Williams. (6 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 1 October 2026 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
26.62	APOLOGIES:	To receive apologies for absence.
26.63	DECLARATION OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
26.64	OPEN SESSION:	
	64.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	64.2	Report from West Mercia Police if in attendance.
	64.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
26.65	MINUTES:	
	65.1	To approve the Minutes of the Parish Council meeting held on 3 September 2026 and for the chairman to sign them as a true record of the meetings.
26.66	LENGHTSMAN, PROW, ETC.	
	66.1	To note works undertaken by the Lengthsman and identify any further works required. PROW grant work. – Hawthorn hedge Criftins play area and hedge at Seedley lodge. To sign Lengthsman agreement variation re drainage grant. Christmas tree.
	66.2	PROW report/update to include diversion of footpath LX30
	66.3	Tree Warden report/update
	66.4	Play Area update
26.67	FINANCE & POLICY	
	67.1	To approve the new pay scales from NALC re clerks' salary
	67.2	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 866.02, HMRC – PAYE £ 320.65 Leo Pest Control – Emptying litter bins £ 240.00. Welsh Water at the cemetery £ 25.19 Alan Jones tree works £ 270.00. LVHCC - £40.00 HCC bin at the cemetery £145.08 Plus, other invoices received after this agenda was published. To note payment the following payments were made during September - Craven design and print £ 422.50. Purrfect Cat Hire – SID base £360.00

		Elan city – SID purchase £ 3,623.98 To note the balance at the bank as at 21 September 2026 is £23,201.09 current account (does not include payments to be authorised).and £ 28,590.05 savings account and Bank Reconciliation to be signed.
	67.3	To discuss the renewal of the insurance £ 747.22
	67.4	To consider response to Town and Parish Council Survey 2026
	67.5	To note the external auditors report and conclusion of the 2025/26 audit.
26.68	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council. To also consider applications received after the publication of this agenda.
	68.1	Application 262456 Address – Wheatstone House, High Street, Leintwardine Proposal – Construction of woodstore with roof-mounted P V array (part retrospective.
	68.2	Application - 262364 Address: Stonebrook House, Downton-on-the-rock Proposal: Minor alterations to front elevation of main house and coach house.
26.69	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	69.1	Planning, Environmental, Flooding and Highways update – to include September First Saturday updates, benches on The Green, riverbank, signs etc.
	69.2	LVHCC Working Group update
	69.3	Cemetery Working Group update – To consider an application for kerb stones.
26.70	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 5 November 2026 at 7.30pm in the Leintwardine Community Centre.
26.71	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 16 October 2026
	CLOSE	