

PARISH COUNCIL MEETING

Minutes of the meeting of Leintwardine Group Parish Council held at Leintwardine Community Centre, Thursday 4 December 2025 commencing at 7.30 pm.

MEMBERS PRESENT: Councillors Will Llewellyn (Chair), Nigel Offer, Helen Lawrence, Karen Naylor Barbara Watkins, Brian Watkins, and Willem Vlok.

ALSO PRESENT: 5 members of the public plus Matt Heeley Lengthsman and Ward Councillor Carole Gandy

OFFICER PRESENT: Clerk to the Council.

No	Item	Description	Action
25.78	APOLOGIES:	Cllrs Don Archer, Sam Archer, Peter Naylor, and Maureen Williams	
25.79	DECLARATIONS OF INTEREST:	None	
25.80	OPEN SESSION:		
	80.1	3 members of the public spoke about their concerns regarding planning application 252510 Land adjacent to Seedley Lodge. The chairman thanked them for their comments and advised them that the planning portal was still accepting responses. The parish council had already submitted their response. A resident raised concerns about footpath LX58 and LG2 (Burrington bridge and Rope Walk) – the lengths man will check. 5 members of the public left after this agenda item at 7.50pm	Lengths man
	80.2	Representations from West Mercia Police – they were not in attendance.	
	80.3	Report Ward Councillor Carole Gandy – Her report was forwarded before the meeting and is available on the website. The caravan at Black bridge is to be removed and all the birds. Lengths man funds for 26/27 will decrease to £60/km, May 2026 BBLP contract will end, and four companies have tendered for the contract. Service levels should now improve. Quality control should also improve as locality stewards will now become HCC employees.	
25.81	MINUTES:		
	81.1	Council RESOLVED to approve the Minutes of the Full Parish Council meeting held on 6 November 2025, and the Chairperson signed the minutes as a true record.	Clerk
25.82	LENGTHSMAN, PROW AND TREE WARDEN		
	82.1	Lengthsman work undertaken/update- Pember bridge is currently in a poor condition following the recent floods and has been reported to HCC for them to inspect and repair. The Christmas tree looks lovely as you enter the village. The cemetery path has been cleaned, and a sign will be put up advising visitor that the path may be slippery. He will clear up the leaves etc by the school and Dark Lane. He will speak to Bruce Evans about the potholes on the Craven Arms road and Dark Lane.	

		The drains by The Green are blocked and he will contact BBLP to clear them. Clerk to contact Cllr Dan Hurcomb to see if he will attend a site meeting to discuss these drains. The council has been awarded £2,53.01 ditching grant.	Clerk
	82.2	PROW report/update – The plans for the trees on the riverbank have been submitted to EA.	
	82.3	Tree Warden Report/update – No update has been received	
	82.4	Play Area update – 3 residents and Cllr Vlok met with two play area consultants to discuss design and equipment for the play area at The Criftins. Both meetings were positive and they will send quotes by the end of December. Concerns were raised about the climbing frame; the clerk will ask the locality steward to look at this piece of equipment as she inspects play areas for BBLP. The current equipment is owned and inspected by HCC. Some of the current equipment can be re-used and new equipment will need to be low maintenance etc. A map is needed for the area to identify any underground cables etc.	
25.83	FINANCE & POLICY:		
	83.1	Outstanding Accounts- The Councillors approved the following payments: Clerks Wages £ 726.84, HMRC £ 255.32 LVHCC Hall hire and first Saturday £ 40.00. LVHCC Management Fee £ 1,920.00 Orphans press Ltd – resilience leaflets £ 187.59. Cllr Offer – Reimburse printer ink etc £45.11. J P Ross tree survey - £220.00 Craven Design – L/Life winter £412.50 It was noted that after approval from Councillors MJH Contracting (Lengthsman) had been paid £ 572.00 Pontrilas Timber – Stiles £ 436.90 Dinmore Christmas tree £ 150.00. Bank balances before the above payments are current Account £23,465.57 and Savings Account £ 28,466.21. The bank reconciliation and invoices were signed as a true record.	Clerk
	83.2	The councillors discussed the latest invoice from Dan Paddock re the repairs to the Lyche Gate. They were not happy with some of the charges and number of visits. Cllr Vlok proposed paying half the invoice after the gate expenses had been taken off, this was seconded by Cllr Barbara Watkins, and all councillors were in favour. Clerk to email Dan to explain the reasons for this deduction.	Clerk
25.84	PLANNING	Council considered the following planning consultations received from Herefordshire Council,	
	84.1	Application – 252510 Address – Morning Star, Downton on the Rock Proposal – Extension and internal works. The councillors discussed this application and will let the clerk know their views once they have	

		received Cllrs Offers' observations.	
25.85	WORKING GROUPS UPDATES:		
	85.1	Village Community Resilience Plan – A group of parish councillors had met to discuss the plan, and the two council representatives will arrange a meeting with Jonathan Hopkinson to discuss the comments made.	Cllrs Lawrence & K Naylor
	85.2	Planning, Environmental, Flooding and Highways – Clerk to give Matt the number of the person who owns the field in Jay Lane. You cannot get a dog through the stile on Rosemary Lane next to the river, lengths man to have a look at this. Cllrs Llewellyn and Offer are meeting with the site manager on Friday to have a chat about the Oak Cottage development. The clerk has spoken with him regarding stones etc on the highway. The clerk has been to speak to the site manager at Florence Fields regarding Saturday working. The survey of the Yew tree in the church yard entrance has been received and circulated. A copy has been forwarded to Paul Cooper James.	Lengths man
	85.3	LVHCC Working Group update – Clerk has emailed the solicitors regarding their progress on registering the Reading Room but has not yet received a reply.	Clerk
	85.4	Cemetery Working Group Update: - Slippery surface sign is needed for the pathway.	Clerk
25.86	NEXT MEETING	Council noted that the next meeting of the Parish Council will take place on Thursday 8 January 2026 at Leintwardine Library at 7.30pm and HALC training session on Tuesday 13 January 2026 in the library.	
25.87	AGENDA ITEMS FOR NEXT MEETING-	Items need to be with the clerk by 29 December 2025	
	CLOSE	The meeting closed at 9.00pm	

Signed by the Chairman:	Date:
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