

Date of Publication: 28 November 2025

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Helen Laurence, Karen Naylor, Peter Naylor, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (2 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 4 December 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
25.78	APOLOGIES:	To receive apologies for absence.
25.79	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
25.80	OPEN SESSION:	
	80.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	80.2	Report from West Mercia Police if in attendance
	80.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
25.81	MINUTES:	
	81.1	To approve the Minutes of the Parish Council meeting held on 6 November 2025 and the chairman to sign them as a true record of the meetings.
25.82	LENGHTSMAN, PROW AND TREE WARDEN	
	82.1	To note works undertaken by the Lengthsman and identify any further works required.
	82.2	PROW report/update
	82.3	Tree Warden report/update
	82.4	Play Area update -
25.83	FINANCE & POLICY	
	83.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 726.84, HMRC – PAYE £ 255.32 LVHCC – October Hall hire + First Saturday - £ 40.00 LVHCC – Management Fees £ 1,920 Ophans Press Ltd – resilience leaflets £ 187.59. Invoices paid during the month: Pontrilas Timber – Stiles etc £436.90 Dinmore Christmas Trees - £150.00 M J H Contracting Lengthsman November £ TBC Plus, other invoices received after this agenda was published. To note the balance at the bank before the above payments would be £ 23,465.67 current account and £ 28,466.21 savings account and Bank Reconciliation to be signed.

	83.2	To discuss/agree payment to Dan Paddock – extra work on the Lyche gate £1,140.38
25.84	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council. To also consider applications received after the publication of this agenda.
	84.1	Application: 253233 Address – Morning Star, Downton on the Rock Proposal – Extension and Internal Works Type: Full Householder
25.85	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	85.1	Village resilience working group – to discuss/adopt The Leintwardine Parish Council Resilience Plan – confirm existing Parish Council actions that need to be included.
	85.2	Planning, Environmental, Flooding and Highways update – Christmas tree etc
	85.3	LVHCC Working Group update
	85.4	Cemetery Working Group update
25.86	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 8 January 2026 at 7.30pm in the library.
25.87	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 29 December 2025
	CLOSE	