

1Date of Publication: 26 September 2025

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Fredrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (5 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 2 October 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
25.56	APOLOGIES:	To receive apologies for absence.
25.57	CO-OPTION OF COUNCILLORS	To consider completed co-option forms and agree to co-options.
25.58	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
25.59	OPEN SESSION:	
	59.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	59.2	Report from West Mercia Police if in attendance
	59.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
25.60	MINUTES:	
	60.1	To approve the Minutes of the Parish Council meeting held on 18 September 2025 and the extraordinary meeting held on 25 September and the chairman to sign them as a true record of the meetings.
25.61	LENGTHSMAN, PROW AND TREE WARDEN	
	61.1	To note works undertaken by the Lengthsman and identify any further works required. To discuss costing of potholes etc
	61.2	PROW report/update
	61.3	Tree Warden report/updates – To discuss/agree to the Parish Council paying for a survey on the tree by the Church entrance gate.
25.62	FINANCE & POLICY	
	62.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £726.84, HMRC – PAYE £ 255.32 LVHCC – September Hall hire - £ 32.00 PKF – Internal Auditor £ 252.00 HALC – Hosting & Domain £ 270.00 M J H Contracting Lengthsman Sept £1,125.00 Plus, other invoices received after this agenda was published. To note receipt of the 2 nd instalment of the precept £ 22,678.50

		To note the balance at the bank after the above payments would be £ 28,729.19 current account and £28,437.22 savings account and Bank Reconciliation to be signed.
	62.2	To discuss/agree the budget to actual figures for April to September 2025.
25.63	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council. To also consider applications received after the publication of this agenda.
	63.1	Application: 252510 Address - Land adjacent to Seedley Lodge, High Street Leintwardine Proposal – proposed erection of a self-build family dwelling with associated formation of parking areas, landscaping, and outbuilding.
25.64	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	64.1	Village resilience working group updates
	64.2	Planning, Environmental, Flooding and Highways update
	64.3	LVHCC Working Group update
	64.4	Cemetery Working Group update
25.65	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 6 November 2025 at 7.30pm in the Community Centre.
25.66	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 29 October 2025
	CLOSE	