

Date of Publication: 28 August 2025

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (5 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 4 September 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
25.40	APOLOGIES:	To receive apologies for absence.
25.41	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
25.42	OPEN SESSION:	
	42.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	42.2	Report from West Mercia Police if in attendance
	42.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
25.43	MINUTES:	
	43.1	To approve the Minutes of the Parish Council meeting held on 3 July 2025 and for the chairman to sign them as a true record of the meeting.
25.44	LENGHTSMAN, PROW AND TREE WARDEN	
	44.1	To note works undertaken by the Lengthsman and identify any further works required. To discuss potholes under the Lengthsman scheme Brockley Meadow signage.
	44.2	PROW report/update
	44.3	Tree Warden report/updates – To discuss/agree to the Parish Council paying for a survey on the tree by the Church entrance gate.
25.45	FINANCE & POLICY	
	45.1	To approve the increase in clerks' salary in line with the 2024/25 NALC pay awards. To approve the clerk Cilca training and associated costs.
	45.2	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £820.08, HMRC – PAYE £ 296.21 LVHCC – first Saturdays and hall hire - £ 40.00 LVHCC – Electric Library £ 211.62 Reimburse clerk – signs Brockley Meadow £ 57.60 And SLCC Subscription £80.00 Plus, other invoices received after this agenda was published.

		To note that the following payments have been paid since the meeting in July: MJH Contracting (Lengthsman) £ 1,287.50 (July) MJH Contracting (Lengthsman) £ 1,549.75 (August) Yatton Farm Services – Spraying weeds £ 576.00 Diocese of Hereford – Community Centre Rent £100.00 Re imburse Cllr Offer – print ink etc £ 32.48 To note the balance at the bank after the above payments would be £9,007.75 current account and £ 28,421.49 savings account and Bank Reconciliation to be signed.
	45.3	To approve the grant of £250 towards the costs of The Family Fun Day
	45.4	To discuss/agree quotes: Metal work for the shelter around the oak tree on The Green Replace the shingles on the shelter. Repairs/repainting the Lyche Gate and doors at the cemetery. To level graves and lower memorial stones in the cemetery.
	45.5	To discuss/agree the insurance renewal quotation if available.
25.46	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council. To also consider applications received after the publication of this agenda.
	46.1	Application 252328 Address – Land at Oak Cottage, High Street, Leintwardine Proposal: proposed variation of condition 2 of planning permission 222125 (proposed demolition of Oak Cottage and erection of 6 no. dwellings with access, landscaping, and associated works) – revised design
	46.2	To note that since the July 2025 meeting the following applications have been commented on following round robin emails: 251946 – Non-Material Amendment – 27 Watling Street, Leintwardine 252103 Cert of Law Fullness – Weavers Barn, Leintwardine
25.47	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	47.1	Village resilience working group updates
	47.2	Planning, Environmental, Flooding and Highways update, to include – First Saturday report, environment group report etc. Traffic issues at High Tree Bank.
	47.3	LVHCC Working Group update
	47.4	Cemetery Working Group update
25.48	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 2 October 2025 at 7.30pm in the Community Centre.
25.49	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 23 September 2025
	CLOSE	