

Date of Publication: 27 June 2025

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (5 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 3 July 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
25.30	APOLOGIES:	To receive apologies for absence.
25.31	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
25.32	OPEN SESSION:	
	32.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	32.2	Report from West Mercia Police if in attendance – To discuss and agree quarterly community charter.
	32.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
25.33	MINUTES:	
	33.1	To approve the Minutes of the Parish Council meeting held on 1 May 2025 and the minutes of the Annual Parish Council meeting held on 1 May 2025. To note that the meeting on Tuesday 10 June 2025 did not take place due to it not being quorate. To approve the minutes of the extraordinary meeting held on Monday 23 June 2025.
25.34	LENGHTSMAN, PROW AND TREE WARDEN	
	34.1	To note works undertaken by the Lengthsman and identify any further works required. Mowing of Cemetery and wildflower area, to discuss location of extra letter bin.
	34.2	PROW report/update
	34.3	Tree Warden report/update
25.35	FINANCE & POLICY	
	35.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 704.36, HMRC – PAYE £ 245.50 LVHCC – rent & first Saturdays - £40 LVHCC – Electric Library £ 265.40 Reimburse clerk – Domain name renewal £ 27.77 and street signs for High Street and Dark Lane £ 390.00 Plus, other invoices received after this agenda was published. To authorise the printing of NALC – Local Councils explained £ £15 + VAT

		To note that MJH Contracting (Lengthsman) £ 1,487.00 To note the balance at the bank after the above payments would be £ 15,786.45 current account and £ 28,387.18 savings account and Bank Reconciliation to be signed.
	35.2	To discuss/approve the actual to budget figures for April to June 2025.
	35.3	To discuss/agree Drainage and PROW grants.
	35.4	To discuss/agree clerks' application to attend Memorial Management – Inspection workshop onsite training £ 175.00
25.36	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council. To also consider applications received after the publication of this agenda.
	36.1	None received.
	36.2	To discuss funding withdrawal for NDP reviews and email from HALC re petition to reinstate the funding and agree to support this.
25.37	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	37.1	Village resilience working group updates
	37.2	Planning, Environmental, Flooding and Highways update, to include – First Saturday report, environment group report etc.
	37.3	LVHCC Working Group update – agree two councillors to sign on behalf of Parish Council re solicitors and land registration and agree solicitors' fees etc.
	37.4	Cemetery Working Group update inc: arrange meeting to discuss clarification of charges and remove reserve grave section and confirm list of jobs to do in next 5 years. To discuss the Lych Gate doors i.e. repair, replace or remove?
25.38	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 4 September 2025 at 7.30pm in the Community Centre.
25.39	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 25 August 2025
	CLOSE	