

Date of Publication: 21 February 2025

TO: MEMBERS OF FINANCE COMMITTEE LEINTWARDINE GROUP PARISH

COUNCIL: Councillors Will Llewellyn, Nigel Offer, Barbara Watkins, and Brian Watkins

NOTICE OF MEETING

You are hereby summoned to attend **The Finance Committee Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Library** on **Thursday 27 February 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description	
1	APOLOGIES:	To receive apologies for absence.	
2	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.	
3	OPEN SESSION:		
	3.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).	
4	ADOPT/REVIEW POLICIES		
	4.1	Adopt - On-line banking Policy	
	4.2	Adopt – Policy statement of internal control and annual review of effectiveness of internal control	
	4.3	Protocol for recording an absence.	
5	FINANCE UPDATE		
	5.1	To review the up to date actual/budget figures	
6	RISK MANAGEMENT ASSESSMENT		
	6.1	To review the document and record any actions	
7	ASSET REGISTER		
	7.1	To review/update the asset register	
8	RESERVES		
	8.1	To review the reserve policy and note reserves for 31 March 2025 for approval at the full parish council meeting 6 March 2025.	
9	NEXT MEETING	To arrange a date for the next meeting.	
10	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting:	
	CLOSE		