

Date of Publication: 28 February 2025

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (5 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 6 March 2025 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
24.101	APOLOGIES:	To receive apologies for absence.
24.102	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
24.103	OPEN SESSION:	
	103.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	103.2	Report from West Mercia Police if in attendance
	103.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
24.104	MINUTES:	
	104.1	To approve the Minutes of the Parish Council meeting held on 6 February 2025, and the Finance Committee meeting held on 27 February 2025.
24.105	LENGHTSMAN, PROW AND TREE WARDEN	
	105.1	To note works undertaken by the Lengthsman and identify any further works required.
	105.2	Drainage and PROW Grant – Update
	105.3	PROW report/update
	105.4	Tree Warden report/update
24.106	FINANCE & POLICY	
	106.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 704.36, HMRC – PAYE £ 192.88 LVHCC – First Saturday £8 & Hall hire £32 Craven Design – Spring Leintwardine Life £ 394.50 Plus, other invoices received after this agenda was published. To note that MJH Contracting (Lengthsman)£2,862.50 and Welsh Water £ 33.48 have been paid. To note the receipt of £ 1,253.93 VAT refund and £4,896.00 2024/25 HCC Lengthsman grant. To note the balance at the bank after the above payments would be £ 4,077.94 current account and £ 28,303.88 savings account and Bank Reconciliation to be signed.
	106.2	To Review/agree the following policies, as discussed and approved by the Finance Committee:

		On-Line banking Policy Policy statement of Internal control Protocol for recording an absence Reserves in line with reserves policy Asset Register Risk Management Assessment
	106.3	To review the effectiveness of internal control as discussed at the Finance Committee meeting held on 27 February 2025.
	106.4	To record any changes in the register of interests of Parish Councillors.
24.107	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
	107.1	No applications have been received
24.108	WORKING GROUPS	To receive updates from Parish Council working groups and village working groups.
	108.1	To set up a village resilience plan working group.
	108.2	Planning, Environmental, Flooding and Highways update, to include – First Saturday report, environment working group report etc.
	108.3	Neighbourhood Watch Scheme
	108.4	Cemetery Working Group update
	108.5	LVHCC Working Group update
24.109	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 3 April 2025 at 7.30pm in the Community Centre.
24.110	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 24 March 2025
	CLOSE	