

Date of Publication: 28 June 2024

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Lucy Gimlik, Paul Hand, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (3 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Library** on **Thursday 4 July 2024 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley
CLERK TO THE COUNCIL

No	Item	Description
24.31	APOLOGIES:	To receive apologies for absence.
24.32	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
24.33	OPEN SESSION:	
	33.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	33.2	Report from West Mercia Police if in attendance
	33.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
24.34	MINUTES:	
	34.1	To approve the Minutes of the Parish Council meeting held on 6 June 2024.
24.35	LENGHTSMAN	
	35.1	To note works undertaken by the Lengthsman and identify any further works required.
24.36	FINANCE & POLICY	
	36.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 678.20, HMRC – PAYE £ 181.76 LVHCC – Hall Hire and First Saturday £ 40 LVHCC – library rent £ 480.00 (April – June) Reimburse Clerk – Domain name £ 28.97 HCC – Waste Collection £ 134.36 To agree to pay the invoice from Yatton Farm Services Ltd for spraying weeds in the village £576.00 Plus, other invoices received after this agenda was published. To note that MJH Contracting (Lengthsman)£1.087.50 has been approved and paid. To note the balance at the bank after the above payments would be £ 10,850.84 current account and £ 28,103.99 savings account and Bank Reconciliation to be signed.
	36.2	To authorise payments for August 2024 including Clerks Salary, Lengthsman, LVHCC etc via email as there is no scheduled meeting for August.
	36.3	To discuss the Quotation from Microshade re computer

		storage systems etc.
	36.4	To discuss and approve the actual to budget figures for the quarter ending June 2024.
	36.5	To discuss and agree a quotation for the tree removals in the river.
	36.6	To go through the work list for the cemetery and allocate a budget from memorial garden reserve fund.
24.37	PLANNING	To consider any planning consultations received from Hereford shire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
	37.1	None
24.38	WORKING GROUPS	To receive updates from the working groups
	38.1	Planning, Environmental, Flooding and Highways update
	38.2	Footpath Officers Update
	38.3	Cemetery Working Group update and consider adopt a grave scheme
	38.4	LVHCC Working Group update – re Community Centre lease and land registry applications.
24.39	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 5 September 2024 at 7.30pm in the Community Centre. Note no meeting in August 2024.
24.40	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 24 August 2024
	CLOSE	