

Date of Publication: 31 May 2024

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Nigel Offer (Vice Chair), Don Archer, Sam Archer, Lucy Gimlik, Paul Hand, Freddrick Hood, Barbara Watkins, Brian Watkins, Willem Vlok, and Maureen Williams. (2 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 6 June 2024 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
24.20	APOLOGIES:	To receive apologies for absence.
24.21	SELF DISQUALIFICATION OF COUNCILLOR	To note that Vincent Griffin has self-disqualified himself as a Parish Councillor due to nonattendance at meetings for six months.
24.22	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
24.23	OPEN SESSION:	
	23.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	23.2	Report from West Mercia Police if in attendance
	23.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
24.24	MINUTES:	
	24.1	To approve the Minutes of the Annual Parish Council meeting held on 2 May 2024 and Parish council meeting held on 2 May 2024. Also to approve the minutes of the Annual Parishes meeting held on Tuesday 21 May 2024.
24.25	LENGHTSMAN	
	25.1	To note works undertaken by the Lengthsman and identify any further works required.
24.26	FINANCE & POLICY	
	26.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 761.40, HMRC – PAYE £ 98.56 Turnwater – jetting £ 900.00. LVHCC – Hall Hire and First Saturday £ 72.00 Repay Clerk -ICO subscription £ 40.00. Eyelid Productions – website support £ 100.00 Microshade - £ 552.60 Plus, other invoices received after this agenda was published. To note that MJ Contracting has been paid £ 2,212.50 including mowing and installing gate in Brockley Meadow To note the balance at the bank after the above payments would be £ 14,526.68 current account and £ 28,072.00 savings account and Bank Reconciliation to be signed.

	26.2	To discuss and approve the Finance Regulations
	26.3	To discuss the Internal auditors report 23/24
	26.4	To approve the 23/24 AGAR and authorise its submission, and agreed dates for Notice of Public Rights
	26.5	To discuss reducing the number of Parish Councillors for Leintwardine from 2027.
	26.6	To discuss grant application to help fund free family fun day at the Leintwardine Centre.
24.27	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
	27.1	Application Number: 241128 Address: Leintwardine Cemetery, Leintwardine Proposal: 1) Fall Deodar Cedar Tree 2) Crown reduction to Silver Birch tree
24.28	WORKING GROUPS	To receive updates from the working groups
	28.1	Planning, Environmental, Flooding and Highways update – Hedges over growing onto pavement etc
	28.2	Footpath Officers Update – PROW grant – organise day for walkers to walk all PROWs in Parishes.
	28.3	Cemetery Working Group update – To agree a site for John Challis bench and approve Matt (Lengthsman) to install slabs etc. To discuss new design of memorial garden.
	28.4	LVHCC Working Group update – To receive update from solicitor re: lease of Community Centre and rent, issues re Land Registry entries regarding Reading Room, HCC, and Library agreement.
24.29	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 4 July 2024 at 7.30pm in the library
24.30	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 25 June 2024
	CLOSE	