

Date of Publication: 1 March 2024

TO: ALL MEMBERS OF LEINTWARDINE GROUP PARISH COUNCIL: Councillors Will Llewellyn (Chair), Sam Archer (Vice Chair), Don Archer, Lucy Gimlik, Vincent Griffin, Paul Hand, Freddrick Hood, Nigel Offer, Caroline Williams, Barbara Watkins, Brian Watkins, and Maureen Williams. (2 vacancies)

NOTICE OF MEETING

You are hereby summoned to attend **The Parish Council Meeting** of Leintwardine Group Parish Council which will be held at **Leintwardine Community Centre** on **Thursday 7 March 2024 commencing at 7.30pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
23.160	APOLOGIES:	To receive apologies for absence.
23.161	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
23.162	OPEN SESSION:	
	162.1	To receive representations from members of the public on other parish matters. (Maximum 5 minutes per person up to a maximum of 15 minutes in total).
	162.2	Report from West Mercia Police if in attendance
	162.3	To receive a report from Ward Councillor Carole Gandy (Herefordshire Council Mortimer Ward)
23.163	MINUTES:	
	163.1	To approve the Minutes of the meeting held on 11 January 2024, Minutes of the Extraordinary meeting on 23 February 2024, Finance Committee minutes on 28 February 2024, and to note the notes of the non-quorate meeting held on 8 February 2024.
23.164	LENGHTSMAN	
	164.1	To note works undertaken by the Lengthsman and identify any further works required.
23.165	FINANCE & POLICY	
	165.1	Outstanding Accounts – To approve and sign the following invoices for payment: Clerks Wages £ 761.40, HMRC – PAYE £ 98.56 MJH Contracting £ TBC. Microshade – Hosting fee etc £ 552.60 HALC subscription & Affiliation fee £ 953,32 Open Space subscription £ 45.00 From February Agenda: Welsh Water £ 8.36 LVHCC – Electric for Library £ 438.68 LVHCC – Room Hire £ 40.00 Plus, other invoices received after this agenda was published. To note the balance at the bank after the above payments would be £ 5,247.07 current account and £ 27,982.21 savings account and Bank Reconciliation to be signed.
	165.2	To discuss/approve recommendations from Finance Committee – risk assessment, reserves account, bank

		signatories and asset register.
	165.3	To consider the donation request – Leominster Shop Mobility.
23.166	PLANNING	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
	166.1	No applications as at date of publishing agenda
23.167	WORKING GROUPS	To receive updates from the working group
	167.1	Planning, Environmental, Flooding and Highways update to include first Saturday report, pop up parking, tree planting funding etc.
	167.2	To discuss/agree comments to be forwarded to Herefordshire Council Highways Department re Lighting design for Florence Fields re angle of lamps, lumens of lights, timings etc.
	167.3	Footpath Officers Update – extra funding for closed footpaths
	167.4	Cemetery Working Group update
	167.5	LVHCC Working Group update – Lease and grant application
	167.6	Villages Recreation Working Group update
	167.7	To discuss West Mercia Police Towns and Village Project
	167.8	To set the date for the Annual Parish Open Meeting and note the Annual Parish Meeting will be held on Thursday 2 May 2024.
23.168	NEXT MEETING	The next meeting of the Parish Council will take place on Thursday 4 April 2024 at 7.30pm in the Community Centre
23.169	AGENDA ITEMS FOR NEXT MEETING	To receive agenda items for the next meeting by 25 March 2024
	CLOSE	